

APPLICATION FOR MEMBERSHIP of SCECGS REDLANDS LIMITED

To the Board of SCECGS Redlands Limited, I hereby I apply to become a member of SCECGS REDLANDS LIMITED a Company limited by guarantee.

I hereby agree if elected to membership to be bound by the Memorandum and Articles of Association of the Company and by its regulations for the time being and I authorise my name to be entered in the Register of Members. I have attained the age of eighteen (18) years.

Full Name: _____

Address: _____

Email: _____

Dated: _____

Signature: _____

The above Applicant is known personally to us and we believe her/him to be a suitable person to be elected as a member of SCECGS Redlands Limited.

Name of Member /Proposer: _____

Signature: _____

Dated: _____

Name of Member /Seconder: _____

Signature: _____

Dated: _____

OPTIONAL REQUESTED INFORMATION FOR MEMBERSHIP APPLICANTS

Article 5 of the SCECGS Redlands Limited Constitution states that the Board of the Company has the “absolute discretion” to accept or reject your application without giving reasons. However, the Board of the Company has resolved to request applicants to provide the following further information to assist the Board in making a more informed decision about your application. (Please note: the provision of this information is entirely optional on your part).

1. Have you obtained (from the website) and read a copy of the new Constitution governing the Company?

Yes / No (please select/circle as relevant)

2. Please acknowledge that you have read and agree to be bound by the Redlands Community Code of Conduct contained on page 4 of this application form?

Yes / No (please select/circle as relevant)

3. Please select from the following list all the categories that describe the nature of your relationship with the School:

- ☐ Current fee-paying family of a Junior School student at Redlands
- ☐ Current fee-paying family of a Secondary School student at Redlands
- ☐ Current non-fee-paying family member of a Junior School student at Redlands
- ☐ Current non-fee-paying family member of a Secondary School student at Redlands
- ☐ Current Board Director
- ☐ Past Board Director
- ☐ Past fee-paying family member of a Junior School student at Redlands
- ☐ Past fee-paying family member of a Secondary School student at Redlands
- ☐ Past non-fee-paying family member of a Junior School student at Redlands
- ☐ Past non-fee-paying family member of a Secondary School student at Redlands
- ☐ Current Member of the RFPA Committee
- ☐ Alumnus of Redlands
- ☐ Current Donor to the School
- ☐ Other (please specify)

4. Please outline in 150 words or less your level of engagement over the past 4 years and your expected level of engagement over the coming 4 years in the life of the School:

5. Please provide any other information you believe is relevant to the Board's consideration of your application:

Please return **all 5 pages** of this completed form to:

By mail: The Company Secretary, SCECGS Redlands Limited
272 Military Road, Cremorne NSW 2090

By email: cosec@redlands.nsw.edu.au

Redlands Community Code of Conduct

Redlands School (the School) values and is committed to ensuring a respectful learning environment that is safe, inclusive, positive and supportive of all students, staff and visitors to our School. The purpose of this Code of Conduct is to provide guidance to ensure our community understands our expectations of behaviour and interactions.

The “Redlands Community” comprises the Principal, SCECGS Redlands Limited Board Directors, members of SCECGS Redlands Limited, all employees, parents, guardians, carers, relatives, friends, supporters, alumni, and guests of the School, who attend any School functions or activities.

The School’s ethics, standards and practices are based upon established Christian values. The Redlands Values of Responsibility, Respect, Compassion, Moral Courage, Fairness and Honesty support the attitudes, behaviours and conduct outlined in this Code. All members of the School community share a commitment to this Code, including the School Values, and are expected to conduct themselves in a manner consistent with this Code as part of their engagement with Redlands.

Parents and carers play an essential role in the education of their children and have a responsibility to support the efforts of the School’s leadership and employees to maintain a safe and respectful learning environment for all students.

The Board, all staff and students are guided by similar documents that outline specific expectations of conduct.

Guiding Principles

- All members of the School community are to be treated with respect and dignity, and all forms of communication between members of the School community should be characterised by respect and courtesy
- Concerns or complaints should be brought to the School through the appropriate channels
- High standards of behaviour are essential for appropriate role modelling for the children and young people of Redlands School
- Insults, disrespect, gossip, bullying, harassment and other hurtful acts are a contradiction to the School’s Vision, Mission and Values and assistance should be sought to resolve differences or conflicts peacefully and respectfully
- Respect for, and compliance with, all relevant legislation and School policies is expected
- Activities, conduct or communication that would reasonably be seen to undermine the reputation of the School, staff, or students at the School (including activities on social media) contravene the School’s Code of Conduct
- Any codes of conduct or policies relating to specific School activities must be adhered to by members of the Community

Members of the School community who invite a relative, friend, supporter, carer or other person to attend any official event held by or for the benefit of the School and its students must always be responsible for that person upholding the School's Community Code of Conduct.

The Principal has absolute discretion for determining consequences of breaches of the Community Code of Conduct or other relevant School policies. If a member of the Redlands community fails to observe any aspect of this Code, and depending on the severity of the breach, the Principal may exclude them from School functions or events, attending the School grounds, limit communication with staff or, in the case of extreme or prolonged breach, the cancel the enrolment of the child/ren of that parent/carer.

Related Policies

Student Code of Conduct
Employee Code of Conduct
Child Protection Policy
Complaints Handling Policy

Policy Review and Evaluation

This policy will be reviewed as part of the School's three-year review cycle or earlier if legislative, regulatory or operational circumstances render it appropriate. This review should evaluate the effectiveness of the policy and ensure that it that it supports organisational performance, meets current legislative and regulatory compliance, operational currency and provides opportunity for continuous improvement and risk identification and mitigation.

Procedures and guidelines may be updated more frequently if required to meet current operational needs or practices. Emails will be issued to all stakeholders to inform and update them on any changes to the policy and/or related procedures.

Policy Owner:	Head of Community Engagement
Policy Authoriser:	Principal
Approval Date:	September 2023
Version:	v2.0
Next Review:	September 2026

Version History

Revision History	Description of change
v1.0	Original version
v2.0	Updated reputation management definition to include social media channels.